

Parminder Singh

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Professional Summary

Dedicated professional with successful experience in fast-paced office settings.

Hardworking team player with expertise in completing various clerical tasks and offering staff support. Responsible, punctual, and productive professional when working with little to no supervision. Detail-oriented assistant with experience in customer service, data entry and warehouse management.

Skills

- Warehouse Operations
- Business Writing
- Labor Relations
- Cash Deposit Preparation
- Customer Service

Work History

- **Year of experience in retail sector as a team member.**
- Greeted customers and worked to determine their needs in a professional and enthusiastic manner
- Packaging, loading/unloading of goods.
- Remained up-to-date on the latest store offerings promotions and sales
- Collaborated with team members to ensure day-to-day tasks were met with precision in a timely manner

Education

Master of Science in IT

Availibility : Full time.